



TRAINING AGREEMENT AND QUALITY COMMITMENT IN LEONARDO DA VINCI PROGRAMME

I. DETAILS ON THE PARTICIPANT

Name and first name of the participant: **ALIONESCU D. ALEXANDRU-ROBERT**
 Field of vocational education: 521
 Sending institution (name, address): School Cluster "George Bibescu" str. Constantin Brancoveanu nr. 101200233 Craiova
 Contact person (name, function, e-mail, tel): Melichian Florina , teacher, nusamelichian@yahoo.fr
 tel. **0742062089**

II. DETAILS OF THE PROPOSED TRAINING PROGRAMME ABROAD

Receiving organisation (name address): **Usługi Blacharskie, Mechanicze Lakiernictwo Samochodowe**
 Contact Person (name, function, e-mail, tel): Madej Leszek, manager tel. +48713368205 e-mail: futurum@futurum.com.pl
 Intermediary organisation (name address): FUTURUM, Sobieskiego 1/19 PL-28300 Jedrzejow Poland
 Contact Person (name, function, e-mail, tel): Marcin Borucki director tel.no. +48 717345339
futurum@futurum.com.pl

Planned dates of start and end of the placement period : 08.03-28.03.2010

- Knowledge, skills and competence to be acquired: TINSMITH AND CAR PAINTER qualification level II

Knowledge about: factors that lead to corrosion, specific techniques, tools, layouts and materials used to the painting of the car

Abilities:

- ▶ Performing repair works on the frame and the bodywork of the car
- ▶ Performing practical works of the anticorrosive protection and of the painting of the surfaces
- ▶ Using the technical documentation in order to establish the repair technology of the frame and of the bodywork
- ▶ Using tools and layouts specific to the bodywork repair operations

Skills :

- ▶ Identifying the possible faults of the frame or of the bodyworks of the car
- ▶ Applying protection methods of the materials against corrosion
- ▶ Reading and using written documents in a technical language
- ▶ Establishing the technology of repairing the faults of the frame or of the bodywork using the technical documentation
- ▶ Repairing the frame and the bodywork and protecting the bodywork against corrosion

- Detailed programme of the training period:



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Day 1	The participant is presented the organization of the tinning-painting workshop, tools and equipments used and norms of protection and security in work, working methods used in repairing the frame and the bodywork of the car, and technical orders on using the working means. Completes the daily worksheet.
Day 2	The participant is presented the technical documentation by the stage trainee. The participant: <ul style="list-style-type: none"> • attends the presentation of the technical documentation of the car (designs, structural schemes, catalogues, technical books) • interprets the information in the overall designs and in special designs • performs exercises of technical documentation usage Completes the daily worksheet.
Day 3	The participant is presented by the stage trainee the equipments used at the discovery of the bodywork faults, the devices and the lifting and carrying installations (reworking stands) The participant: <ul style="list-style-type: none"> • attends the presentation of the installations and devices • identifies the functional characteristics of the devices and of the lifting and carrying installations • uses devices and installations of lifting and carrying Completes the daily worksheet.
Day 4	The participant is presented the technology of repair of the frame and of the bodywork by the stage trainee. The participant: <ul style="list-style-type: none"> • identifies the parts of the frame and of the bodywork • performs exterior maintenance procedures: washing, cleaning, thrusts, placements, adjustments, reparations • identifies the possible faults: hits, scrapes, cuts, corrosion stains, cracks, and the areas of possible faults: frame, bodywork Completes the daily worksheet.
Day 5	The participant: <ul style="list-style-type: none"> • identifies the parts of the frame and of the bodywork • performs interior maintenance procedures: washing, cleaning, thrusts, placements, adjustments, reparations • identifies the possible faults: hits, scrapes, cuts, corrosion stains, cracks, and the areas of possible faults: frame, bodywork Completes the daily worksheet. Completes the weekly evaluation questionnaire. Individual practical test: the reparation of a corrosive stain on the front mudguard.
Day 6	The participant establishes the reparation technology under the guidance of the stage trainee. The participant: <ul style="list-style-type: none"> • performs procedures of: tearing apart, replacement, repair, adjustment, checking • replaces the unadjusted parts (affixed, clenched, welded): cooling installations, tanks, pipes, ventilation, lubrication, braking systems, suspensions, iron skeletons, piles, beams, longerons, veins Completes the daily worksheet.
Day 7	The participant is presented the procedure of the repair of the frame and of the bodywork and the workplace safety regulations. The participant: <ul style="list-style-type: none"> • identifies the main elements deformed at chassis: longerons, crossbeams, cover plates, stems, suspension supports, towing hook, limiter buffer, boards support and at bodywork: iron skeleton, piles, bars, stems, thresholds, floors, roofs, doors, bonnets, mudguards, card boards



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	<ul style="list-style-type: none"> establishes faults: cracks, breakages, ovalization (arch supports, arms, bridges) performs under guidance the disassembling, repairing (through straightening, profiling, welding), replacement, assembling, checking the frame or the bodywork. applies the workplace safety regulations. <p>Completes the daily worksheet.</p>
Day 8	<p>The participant is presented the procedure of the repair of the frame and of the bodywork and the workplace safety regulations.</p> <p>The participant:</p> <ul style="list-style-type: none"> identifies the main elements deformed at chassis: longerons, crossbeams, cover plates, stems, suspension supports, towing hook, limiter buffer, boards support and at bodywork: iron skeleton, piles, bars, stems, thresholds, floors, roofs, doors, bonnets, mudguards, card boards establishes faults: cracks, breakages, ovalization (arch supports, arms, bridges) performs under guidance the disassembling, repairing (through straightening, profiling, welding), replacement, assembling, checking the frame or the bodywork. applies workplace safety regulations. <p>Completes the daily worksheet.</p>
Day 9	<p>The participant under the guidance of the stage trainee:</p> <ul style="list-style-type: none"> identifies the faults at the running components of the car (suspension, bridge, wheels) repairs the faults of the running system applies the workplace safety regulations. <p>Completes the daily worksheet.</p>
Day 10	<p>The participant is presented the necessary tools and equipments for the anticorrosive protection of the surfaces and the way of organising the working space at the painting of the cars</p> <p>The participant:</p> <ul style="list-style-type: none"> attends the presentation of the tools and of the equipments identifies the technical characteristics of the tools and of the devices (set of painting pistol, polishing set, puttying set), of the devices and of the materials used for: washing, removal, finishing, putties, primers, paint types, polishes, diluents as well as the identification of the devices and of the installations of lifting and carrying during the painting uses tools and devices <p>Completes the daily worksheet. Completes the weekly evaluation questionnaire. Individual practical test: the straightening of a deformation of the bonnet</p>
Day 11	<p>The participant is presented the technologic procedure of maintenance and retouching.</p> <ul style="list-style-type: none"> attends the presentation prepares the surfaces for painting and performs preparatory operations: washing, removal, primer, puttying, mechanic or hand-made polishing. <p>Completes the daily worksheet.</p>
Day 12	<p>The participant is presented the procedures of mechanic and hand-made painting.</p> <p>The participant:</p> <ul style="list-style-type: none"> attends the presentation of the procedures applies under guidance technologies of painting on a given surface. applies quality norms in the domain of activity. <p>Completes the daily worksheet.</p>
Day 13	<p>The participant is presented the procedures of mechanic and hand-made painting.</p> <p>The participant:</p> <ul style="list-style-type: none"> attends the presentation of the procedures applies under guidance technologies of painting at a given surface.



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	<ul style="list-style-type: none"> • applies quality norms in the domain of activity. <p>Completes the daily worksheet.</p>
Day 14	<p>The participant:</p> <ul style="list-style-type: none"> • repairs under the guidance of the stage trainee the faults appeared in painting. • identifies the causes of these faults. • applies quality norms in the domain of activity. <p>Completes the daily worksheet. Completes the weekly evaluation questionnaire. Individual practical test: the painting of the surface with the painting pistol.</p>
Day 15	<p>Final assessment:</p> <ul style="list-style-type: none"> • practical test: performing the procedure of at their own choice • oral test: description of the method of the painting materials and the tool used at the spraying method and the workplace safety regulations, of prevention and the extinction of the fire specific to the works of car painting. <p>Issuing the Europass mobility certificates.</p>
<p>Tasks of the trainee:</p> <ul style="list-style-type: none"> - to apply correspondingly the workplace safety regulations <ul style="list-style-type: none"> - to use adequate tools and devices - to measure using specific tools, apparatus and devices - to identify the worn out or defective components - to replace worn out or defective components - to diagnose the various car devices and systems using specific equipment - to detect the existent car troubles - to offer alternative solutions in order to repair the defects - to assure quality - to work in a team 	
<p>- Monitoring and Mentoring of the participant:</p> <p>The accompanying teacher from School Cluster “George Bibescu” monitors and guides the participant by :</p> <ul style="list-style-type: none"> - continuous observation – observation sheets - continuously guidance of the participant, activity and behaviour surveillance in order to achieve the set objectives within the project - individual and group discussions with the participants - checking the individual worksheets of the participant <p>The Polish trainee Usługi Blacharskie monitors the participants through:</p> <ul style="list-style-type: none"> - the daily observance of the participant in order to follow and support the participant to achieve the planned knowledge and the abilities in the project - daily discussions with the participant regarding the planned tasks and their way of achievement - the checking of the individual datasheet of the participants. 	
<p>Evaluation and Validation of the training placement:</p> <p>The assessment tools used during the training stage by the Polish trainee, by the intermediary partner and by the accompanying teacher are:</p> <ol style="list-style-type: none"> a) the observation of the performed activity – observation sheets b) progress interviews with the participant, regarding the activity they performed during the stage and the knowledge they acquired c) 3 individual practical tests accomplished by the participant 	



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- the repair of a corrosive stain on the front mudguard
 - the straightening of a deformation of the bonnet
 - the painting of a surface with the painting pistol

d) individual assessment questionnaires referring to the activity they performed weekly

Final assessment achieved through:

- practical test: performing the procedure of car painting at their own choice
- oral test: description of the method of the painting materials and the tool used at the spraying method and the workplace safety regulations, of prevention and the extinction of the fire specific to the works of car painting

Validation of the achieved learning results is assured for each participant by the Europass mobility certificate.
 The acquired social and behaviour competences, the main activities performed and the outcome of the professional progress will be included in the certificates of stage attendance that is to be issued by the intermediary partner Futurum.

III. COMMITMENT OF THE THREE PARTIES

By signing this document, the participant, the sending institution and the receiving organization (the intermediary organization, if necessary) confirm that they will abide by the principles of the Quality Commitment for Leonardo da Vinci training placements attached below.

**please add a box below for the signature of the intermediary organisation – if applicable*

<p>THE PARTICIPANT</p> <p>Participant's signature ALIONESCU D. ALEXANDRU-ROBERT</p> <p>.....</p>	<p>THE LEGAL REPRESENTATIVE</p> <p>The legal representative's signature ALIONESCU DOREL</p> <p>.....</p>
<p>Date: 25 01.2010</p>	

BENEFICIARY : School Cluster "George Bibescu" Craiova

We confirm that this proposed training programme agreement is approved.
 On completion of the training programme the institution will issue a Europass Mobility to the participant

Coordinator's signature
 Prof. Cauc Petre

Name and signature of the legal representative of the beneficiary

Date.25.01.2010



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THE RECEIVING ORGANISATION : Usługi Blacharskie, Mechanicze Lakiernictwo Sam

We confirm that this proposed training programme is approved.

On completion of the training programme the organisation will issue a Europass Mobility Certificate to the participant.

Coordinator's signature

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Date:28.03.2010.

THE INTERMEDIARY ORGANISATION : Futurum

We confirm that this proposed training programme is approved.

On completion of the training programme the organisation will issue a Europass Mobility Certificate to the participant.

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Date 28 03 2010



LEONARDO DA VINCI MOBILITY

QUALITY COMMITMENT TRAINING PLACEMENTS

THE SENDING ORGANISATION UNDERTAKES TO:

Define	<i>placement objectives</i> in terms of the skills and competencies to be developed.
Choose	the appropriate target country, host organisation, project duration and placement content to achieve these objectives.
Select	participants on the basis of clearly defined and transparent criteria.
Prepare	participants in collaboration with partner organisations for the practical, professional and cultural life of the host country , in particular through language training tailored to meet their occupational needs.
Establish	a contract including a training agreement whose contents are transparent for all parties involved.
Manage	transport, accommodation, visa/work permit arrangements and social security cover and insurance.
Evaluate	with each participant the personal and professional development achieved through participation in the Leonardo programme.

THE INTERMEDIARY ORGANISATION (WHERE APPROPRIATE) UNDERTAKES TO:

Select	suitable host organisations and ensure that they are able to achieve the placement objectives.
Provide	contact details of all parties involved and ensure that final arrangements are in place prior to participants' departure from their home country.

THE SENDING AND HOST ORGANISATIONS JOINTLY UNDERTAKE TO:

Negotiate	a tailor-made training programme for each participant (if possible during preparatory visits).
Agree	monitoring and mentoring arrangements.
Implement	agreed validation procedures to ensure recognition of skills and competencies acquired.
Establish	appropriate communication channels for all parties including participants.
Evaluate	the progress of the project on an on-going basis and take appropriate action if required.

THE HOST ORGANISATION UNDERTAKES TO:

Foster	understanding of the culture and mentality of the host country.
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- Assign** *to participants **tasks and responsibilities** to match their knowledge, skills, competencies and training objectives and ensure that appropriate equipment and support is available.*
- Identify** *a **tutor** to monitor the participant's training progress.*
- Provide** ***practical support** if required.*
- Check** *appropriate **insurance** cover for each participant.*

THE PARTICIPANT UNDERTAKES TO:

- Comply** *with all arrangements negotiated for his/her placement and to **do his/her best to make the placement a success.***
- Abide** *by the **rules and regulations of the host organisation**, its normal working hours, code of conduct and rules of confidentiality.*
- Communicate** *with promoter/sending organisation about **any problem or changes** regarding the placement.*
- Submit** *a **report** in the specified format, together with requested supporting documentation in respect of costs, at the end of the placement .*